

## ADMISSIONS

1. How do I get selected to go to National Academy?
  - a. Each field office is offered a set number of slots per session and will make selections based on the nominations received from each department/agency.
2. Are there any education requirements in order to attend National Academy?
  - a. *Beginning with Session 283, all candidates will be required to have completed at least 60 college credits hours or possess a Bachelor's degree.*
3. Are there any physical requirements that would preclude me from continuing in the selection process?
  - a. **Yes, all candidates shall be able to run one (1) mile in the following time allotments:**
    - i. *Men: 9:59 or under*
    - ii. *Women: 11:29 or under*
  - b. NOTE: it is recommended that each student begin/maintain an exercise regimen before they arrive to prevent avoidable injury.
4. Other than physical requirements, are there any medical requirements necessary before attendance?
  - a. **Yes, due to dorm living conditions (closed, shared space) students are required to have all shot records up to date. The shots required are as follows:**

i. <i>Polio</i>	vi. <i>TB Test</i>
ii. <i>Meningitis</i>	vii. <i>Influenza</i>
iii. <i>Hepatitis A and B</i>	viii. <i>MMR (Measles, Mumps, and Rubella)</i>
iv. <i>Varicella (Chicken Pox)</i>	
v. <i>TD/TDAP</i>	

## CURRICULUM

1. How many classes am I required to take while at National Academy?
  - a. *Each student is required to enroll in 5 classes and will select 1 PT class before arrival.*
2. Am I able to have any control over what Section I am in?
  - a. *Yes, the selection of your PT class will determine what section you are in (i.e. PT in Block A = Section 1, Block B = Section 2, etc.).*

## ACADEMIC and CONDUCT POLICIES/STANDARDS

1. Are there any graduation requirements that must be adhered to?
  - a. **Yes, all NA students must maintain a grade of C (73) or higher in undergraduate courses and a grade of B- (80) or higher in all graduate courses in order to graduate from NA.**
2. Am I allowed to miss class without penalty?
  - a. **No, each student is allowed 5 excused absences and NO unexcused absences.** Excused absences fall under the following terms:

- i. *Family emergency/personal crisis*
  - ii. *Promotion testing, etc.*
  - iii. *Court subpoena*
- 3. How do I submit a request for an excused absence?
  - a. *All requests must be sent in to Daily Operations on your home agency's letterhead. All submissions are requests and will be up for review pending approval by the National Academy Unit Chief (your Counselor does not have the power to approve your excused absence request).*
- 4. Am I allowed to have alcoholic beverages in my dorm room?
  - a. *No, students are not allowed to keep alcoholic beverages in their dorm room. All alcoholic beverages must be consumed in the Boardroom, the Grove, or pre-designated sites approved by the NA Unit Chief.*
- 5. If I have my personal or department issued firearm, can I keep it in the safe in my room?
  - a. *No, you are not permitted to keep your firearm in your room; however, you may have it stored in a lock box in your vehicle or in the gun vault here at the Academy. Failure to comply with this rule will result in immediate dismissal.*

## **FACILITIES AND OTHER AMENITIES**

- 1. Is there a library in the area where I could do work?
  - a. *There is a library within the FBI Academy that is open 24 hours. You will be able to have internet access as well as the ability to rent books and DVDs.*
    - i. *When you arrive you will be able to sign up for a student library card.*
- 2. If the cafeteria is closed, is there anywhere on campus where I can get food?
  - a. *Yes, you will be able to purchase food at Subway in Hogan's Alley and there is a convenience store in Madison Dorm. You may also purchase snacks from vending machines located around the Academy as well as from the Exchange.*
- 3. If I needed to withdraw money, is there a place I could do that on campus?
  - a. *Yes, there is a banking facility in building 9 as well as an ATM available for use. (ATM withdraw fees may apply if you are not a Justice Federal Credit Union member or affiliate).*
- 4. If I needed to send or receive a package, is it possible to do that at the Academy?
  - a. *Yes, there is a limited-use mail room located in building 9.*
    - i. *Students will be given an address format while they are in the National Academy*
- 5. Are there areas within the building that have Wi-Fi?
  - a. *Yes, there is Wi-Fi available in building 5 floor 2 (the NA floor) as well as in the library for free. You will have the opportunity to purchase Wi-Fi to use in your dorm room.*
    - i. *Some students will choose to purchase a mobile hotspot while they are attending National Academy.*
- 6. If I need to do laundry, will I have to take my clothes off campus to a laundry mat?
  - a. *No, there are laundry facilities that are available to use at the Academy (they are all HE washers). You will also be able to drop off dry cleaning.*

7. Are there opportunities to be in a private room or do I have to have a roommate?
  - a. *No, you will not have the opportunity to have a private room*
  - b. *Yes, you will have a roommate throughout the duration of your time at National Academy. There will be 2 people per room and 2 suite mates (4 people in each suite sharing a bathroom).*
8. If I live locally, am I able to stay at home for the duration of the Session?
  - a. *No, all students are required to live in the dorms regardless of their proximity to home. You are allowed to go home on the weekend, but must be on campus from Sunday evening to Friday after the dismissal of your last class.*

### **CELL SERVICE**

1. What carriers have the best service at the Academy?
  - a. *Verizon and Sprint have adequate coverage—AT&T is limited.*
  - b. *International students are encouraged to not purchase a wireless plan until after arrival.*

### **TRANSPORTATION**

1. If I drive to the FBI Academy, will there be parking available?
  - a. *Yes, if you drove, whether it be a personal, department, or rental vehicle, you will indicate that during check-in and will be issued a parking permit. (Don't worry, it's free)*
2. Is there public transportation available to and from campus?
  - a. *No, there is no public transportation to and from campus. However, you will be able to take a cab, Uber, or Lyft to and from campus if need be.*
3. Are there any rental cars available locally?
  - a. *Yes, you can have an Enterprise rental car dropped off at the Academy (24 hour notice required).*
4. How would I book a flight that would get me from my home to National Academy?
  - a. *All students are required to contact their local field office or LEGAT as flight arrangements are handled on a case by case basis.*
5. Will I have the opportunity to have some or all of my travel expenses reimbursed?
  - a. *Yes, on your first day, after registration, there will be the opportunity for you to go through the steps for reimbursement with one of the staff members.*

### **DRESS CODE**

1. What should I pack?
  - a. *You and your uniform will become close friends so do not over-pack. We do advise you bring the following:*
    - i. *Business professional clothing (i.e. men's suit, women's pant or skirt suit, professional dresses)*
    - ii. *Your department uniform for off campus or other special events that may arise while you are here.*
    - iii. *Casual clothing (i.e. shorts, t-shirts, jeans, tennis shoes, etc.)*

iv. *Workout clothing*

2. If I do not have class, can I change into civilian clothes?
  - a. **No**, ALL students are required to remain in their NA uniform Monday-Friday from 8:00am-5:00pm.
3. If I am going from the gym back to my dorm room, can I walk through the halls in my workout clothes?
  - a. **No**, you must either walk outside in your workout clothes or change into your uniform while walking through the Academy. Wearing workout clothing is not permitted when walking through the Academy at any time.
4. Am I allowed to wear my workout clothes in the cafeteria?
  - a. **No**, along with workout clothing, **flip flops** are not to be worn in the Cafeteria or on the grounds at any time.

### **MEDICAL EMERGENCIES**

1. What happens if I get sick/injured during the session?
  - a. *The nurse's station is on the Academy grounds to provide general services. Serious illness or injuries should be brought to your counselor's attention and care sought at a local urgent care facility or hospital.*
2. In case of a serious medical event, should I bring a worker's comp form from my department just in case?
  - a. **Yes**

### **EVENTS**

1. Will there be any events or activities held at the Academy during my session?
  - a. **Welcome Dinner:** this will be held at the beginning of the session at the end of the first day on campus.
  - b. **Flag Night:** during this night, all FBINA, New Agent Trainees, DEA Basic Agent Trainees, and New Intelligence Analyst Trainees will be brought together to get to know some of the individuals who are assigned in the area.
  - c. **FBINAA Steak Dinner:** during this night the NAA will welcome you as new members and steaks will be provided by 5.11 Tactical as well as a gift for each student.
  - d. **New Member Expo:** This is an opportunity for you to meet with NAA Academic and Strategic Alliances, sister organizations and government groups to determine what benefits they can provide to you and your agency.
  - e. **Patch, Pin, and Coin Night:** NA students trade patches, pins, coins, and/or other items with their fellow students.
    - i. It is encouraged that the students wear their department uniform; however, due to Academy rules, **no firearms** may be worn at this event.
  - f. **Law Enforcement Memorial:** students will be bussed into Washington, DC to the Law Enforcement Memorial where they will have time to etch the names of those they know or are from their department that are on the wall. After the



2. How many guests am I allowed to bring to graduation?
  - a. *You will be allotted two tickets for graduation. You will be able to bring as many people to your graduation as you see fit; however, only 2 tickets will be issued for seats in the main auditorium. Overflow seating with a live stream of the graduation will be available in the Forum.*
3. Will I be able to have visitors while I am attending the National Academy?
  - a. *Yes, students are allowed to have visitors throughout the duration of their time at National Academy. However, tours and other meeting times must be scheduled outside of their normal class hours and other mandatory events.*
4. If I have a guest coming to campus, will they be able to spend the night in the dorm rooms?
  - a. *No, overnight visitors are not allowed in the FBI Academy dorms.*