



# FBI Academy Tours and Special Visits

## 2025 - Family & Friends Tours Request Form

FBI Academy is hosting "Family & Friends Tours." Tours begin at 10:00 am and conclude at 2:00 pm. This timeframe includes lunch in the cafeteria and shopping in the PX. Lunch will be paid by each tour participant. Tours cap at 40 participants and will be filled on a first come-first served basis. It is required that the current/former FBI employee or National Academy graduate listed on this form attend the tour with their family & friends. All visitors must be U.S. citizens or naturalized citizens. Exceptions are made for International NA graduates.

Please note: Employee self-guided tours are no longer available.

### 2025 Family & Friends Tour Dates:

|                |             |            |             |
|----------------|-------------|------------|-------------|
| January 10     | February 14 | March 14   | April 11    |
| May 9 & May 16 | June 13     | July 11    | August 8    |
| September 12   | October 10  | November 7 | December 12 |

Persons eligible to complete this request form are current and former FBI employees and National Academy Graduates.

#### Current/Former FBI Employee:

Name \_\_\_\_\_ Are you a current or former FBI employee? Yes No

**Current employee** – Current Division/FO: \_\_\_\_\_

**Former employee** - Dates of FBI Employment and Division/FO worked: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Date of requested tour:

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_ 3<sup>rd</sup> Choice: \_\_\_\_\_

How many people will attend the tour? Please include yourself in the count. \_\_\_\_\_

#### National Academy Graduate:

Name: \_\_\_\_\_ NA Session Number \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Date of requested tour:

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_ 3<sup>rd</sup> Choice: \_\_\_\_\_

How many people will attend the tour? Please include yourself in the count. \_\_\_\_\_

**FBI Employees (current and former) please email this form to [FBIAcademyTours@fbi.gov](mailto:FBIAcademyTours@fbi.gov).**

**FBINAA members, please email this form to [info@FBINAA.org](mailto:info@FBINAA.org).**

The Training Division/Special Events Team will be in contact to discuss specific details of the tour and base access information.



## **FBI Academy Tours and Special Visits**

### **2025 Family & Friends Tour Information**

#### **Government Issued Photo Identification:**

Every non-FBI participant must have their government issued Real ID photo identification with them to gain access to the Marine Corps Base Quantico (MCBQ) and The FBI Academy. Ensure everyone has their Real ID with them. If no Real ID, two forms of ID are needed (DL and Passport). Special Agents can use creds and badge at the MCBQ gate.

#### **Directions, Parking and Arrival Information:**

Directions to the FBI Academy have been attached. Drive to the Jefferson Dorm (Building 16). Visitors may park in any unmarked spot in the lot across from Jefferson Dorm. Please note, parking at the FBI Academy is extremely limited. It is requested that visitors arrive via bus, van, or carpool.

The directions provide approximate travel times once on the base. Keep in mind that all participants will need to go to the MCBQ Visitor Control Center (VCC) (indicated on map) to receive a visitor pass to gain access to the base.

Depending upon the size of your group, badging will take some time. Please plan to be at the MCBQ VCC at least 30 minutes prior to the start of your tour to obtain your day pass. Your tour guide will meet you in the lobby of the Jefferson Dorm at your scheduled tour time.

#### **What to Expect during an FBI Academy Tour:**

FBI Academy Tours are an indoor/outdoor 3-mile walking tour over various terrain (stairs, hills, etc.) and will occur regardless of the weather. The tour will begin at 10:00 am and conclude at 2:00 pm. Tour participants will learn the history of the FBI Academy, FBI National Academy, and learn about New Special Agent and Intelligence Analysts training. Tour participants will see and learn about Hogan's Alley, TEVOC, the FBI Library, Physical Fitness Training areas, and the Firearms Ranges.

Please note: Americans with Disabilities Act (ADA) compliant tours can be easily accommodated. Please inform your POC in advance of your scheduled tour. They will inform a member of the FBI Special Events Team and ADA accommodations will be easily made. Should a sign language interpreter be needed, please give adequate time for us to schedule an interpreter.

#### **Clothing, Shoes, Hydration, Sunscreen, Raingear, Photos and Nourishment:**

Business casual is accepted attire. The FBI Academy is a professional work environment, therefore, jeans, shorts, tank tops, flip-flops are not allowed. Please wear comfortable footwear as participants will be walking 3 miles over various terrain. Please bring water to stay hydrated, sun protection, and appropriate clothing for the weather. Photos with your cellphone are allowed on the tour with some restrictions. Your tour guide will let you know when photos may be taken. Time for lunch in the cafeteria will be included in your tour. The cafeteria accepts cash and credit. Items may be purchased *à la carte* or an "all you can eat" option for ~\$11.00.

#### **Weather:**

Tours will occur in all types of weather. Participants should be aware of the weather forecast and prepare accordingly.

Should the Marine Corps Base Quantico be closed due to weather, the FBI Academy Tour will be automatically cancelled. It is the requestor/POC's responsibility to check the [Marine Corps Base Quantico](#) website to learn the operating status before they begin their travel to the FBI Academy. A member of the FBI Academy Special Events Team will follow-up with the group's requestor/POC regarding the cancellation of the tour and rescheduling.

#### **Gift Shop/Marine Corps Base (PX):**

Tour participants will have an opportunity after lunch to visit the Gift Shop/PX. The PX sells merchandise and clothing with the FBI Academy logo. The PX accepts cash and credit.

#### **Photos – Past & Present:**

During your Family & Friends Tour, we encourage you to bring your family photos taken from past graduations or other special events at the FBI Academy that you celebrated with your loved ones. We'll help you replicate your special moment while creating new memories!

We look forward to meeting you and hosting you for a Family & Friends tour of the FBI Academy!